

M e m o r a n d u m

Date: December 26, 2012

To: Cadet Training Class III-12

From: **DEPARTMENT OF CALIFORNIA HIGHWAY PATROL**
Academy

File No.: 091.A14349.Gradmemo III-12

Subject: GRADUATION

Congratulations and welcome to the California Highway Patrol (CHP) family! A graduation ceremony for you and your classmates will be held Friday, February 8, 2013. Attached is a schedule of planned activities for Thursday, February 7, 2013, and Friday, February 8, 2013.

The Academy will be open on graduation day for graduates who wish to invite their guests to view the museum, recreation facility, and classrooms. Cadets are responsible for informing their guests that running in the Quad area and walking on grassy areas are prohibited. Additionally, **no one** is allowed in or on the Memorial Fountain at any time, for any reason. However, taking photographs in front of the Memorial Fountain and on the sidewalk circling the fountain is permitted. Cadets shall also brief their guests on the Academy's dress code and request that they adhere to it.

As you approach the final phase of your Academy training, I encourage you to continue to work hard and embrace our professional values of "CHP PRIDE." Graduation day will soon be upon you, at which time you will become a member of the finest law enforcement agency in the world. Congratulations to all of you, and best wishes for your continued success.



M. M. MUELLER, Captain
Commander

Attachment



AGENDA

CADET TRAINING CLASS III-12 GRADUATION

Thursday, February 7, 2013

The Academy Family Support Seminar for spouses, fiancés/fiancées, and those who will be providing support to graduating cadets will be held in Classroom 10 from 0800 to 1200 hours. The panel will consist of family members of California Highway Patrol officers who will provide a welcome to the Department and lead a discussion regarding the important role of family. Information will also be provided on weapons in the home, employee assistance, and the field break-in process. Cadets are to encourage their spouse, fiancé/fiancée, or significant other to ask the panel any questions regarding issues which may be of concern. Child care will not be provided during the seminar. Meal tickets must be purchased by **Monday, January 28, 2013**, for attendees desiring to eat in the Dining Hall after the seminar.

Friday, February 8, 2013

All graduating cadets shall report to Classrooms 1A and 1B in full uniform at 0700 hours for a pre-inspection by the Staff Office. A formal uniform inspection of cadets by the Commissioner will be held in the traffic circle at 0900 hours. Child care will be provided for preschool-age children (**no children in "Pull-ups" or diapers and no children with special needs can be accommodated**) in the Executive Dining Hall from 0845 hours to the conclusion of the graduation ceremony. There will be limited personnel available for child care services; therefore, cadets are encouraged to make other arrangements.

The graduation ceremony will begin at 1000 hours in the gymnasium. A live simulcast will be presented in Classrooms 1A, 1B, 2, 3, 4 and 5. A **gold** ticket is required for admittance into the gymnasium and a **blue** ticket is required for admittance into the simulcast classrooms. Due to the large class size, and fire code regulations, there will be no admittance to the graduation ceremony without a ticket. In addition, due to set-up and preparation of the gymnasium, there will be no early admittance for safety purposes. A badge-pinning ceremony will be held in the Quad area immediately following the graduation ceremony. A ticket is not required to attend the badge-pinning ceremony. Additionally, in an effort to ensure the badge-pinning ceremony is conducted in a timely manner, cadets are to advise guests in advance of their individual assigned spot where they will have their badge pinned.

Meal tickets will be sold in the lobby of the Administration Building between 1145 and 1225 hours. The price for the full meal, soup and salad included, is \$4.00. **Only spouses, fiancés/fiancées, and significant others will be allowed to dine with the graduating officers in the Academy Dining Hall during the noon meal on graduation day.** The only exception will be for family members who are active or retired departmental employees. There should be ample time for those desiring to eat lunch off-site to return for the Emergency Vehicle Operation Course (EVOC) demonstration.

The Enforcement Tactics Unit training staff will conduct a demonstration at 1330 hours. Persons attending this activity should be ready to walk over to the EVOC bleachers at 1300 hours. Coffee, punch, and cookies will be served to all guests in the Dining Hall immediately thereafter.